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Zoom Safety Settings

Controls & settings guide

Zoom conferencing platform has a range of security features such as password-protected meetings, waiting room functions, and participant management that can ensure that your family's experience is more secure.

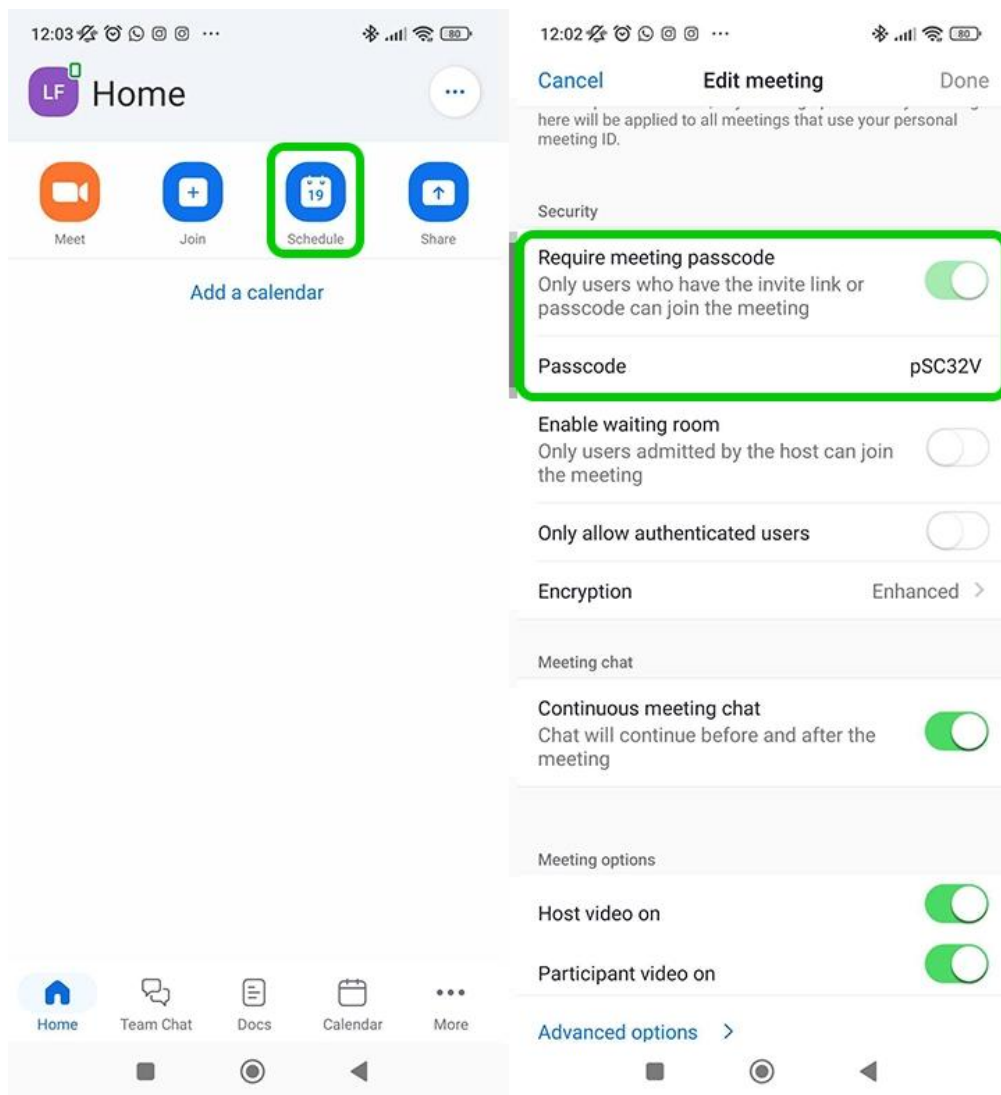
1 How to password protect your meeting

Step 1 – Log in to Zoom

Step 2 – Click on the **Schedule** icon.

Step 3 – Scroll down to **Security** and ensure that **Require meeting passcode** is **toggled on**.

For free versions of Zoom by default the 'Meeting Password' under 'Password' will be set.

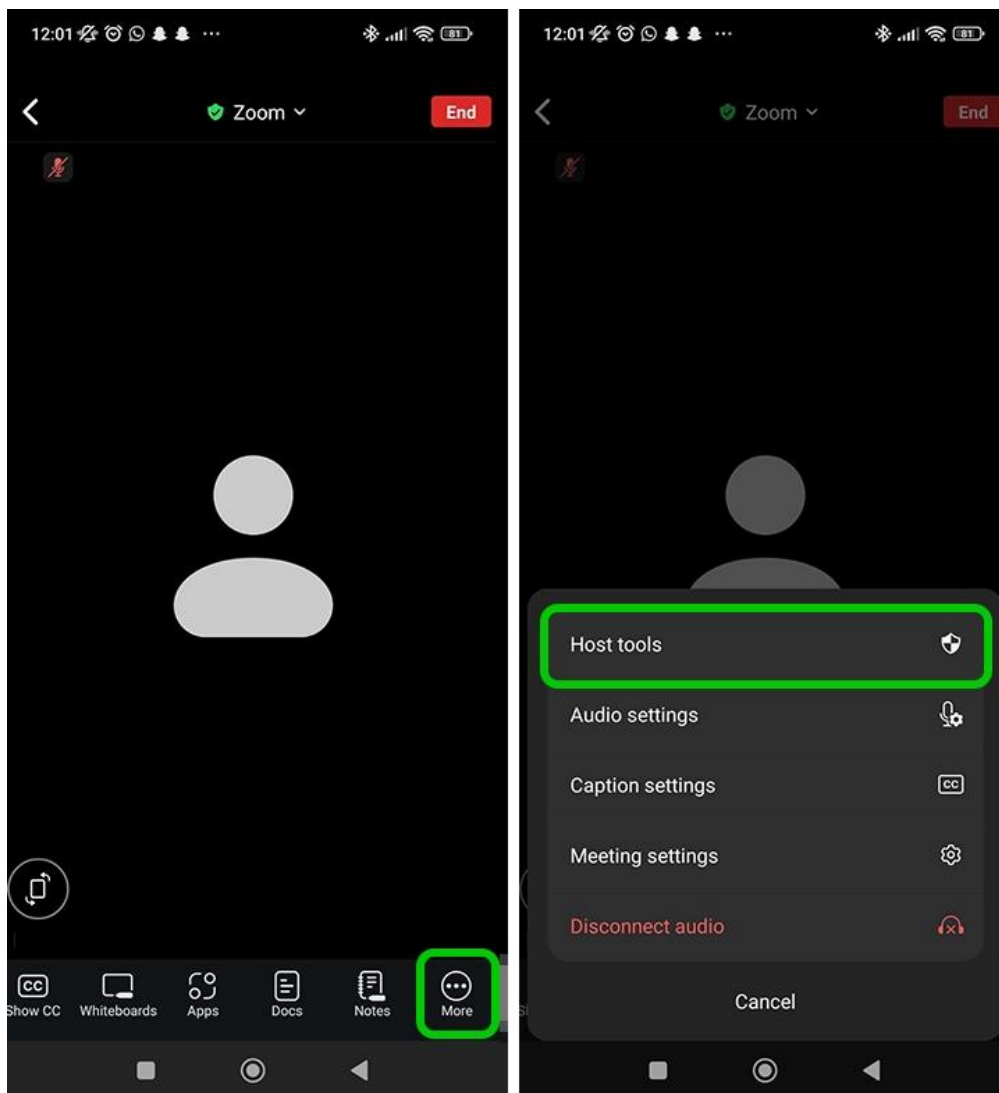


2 Where to lock down your meeting

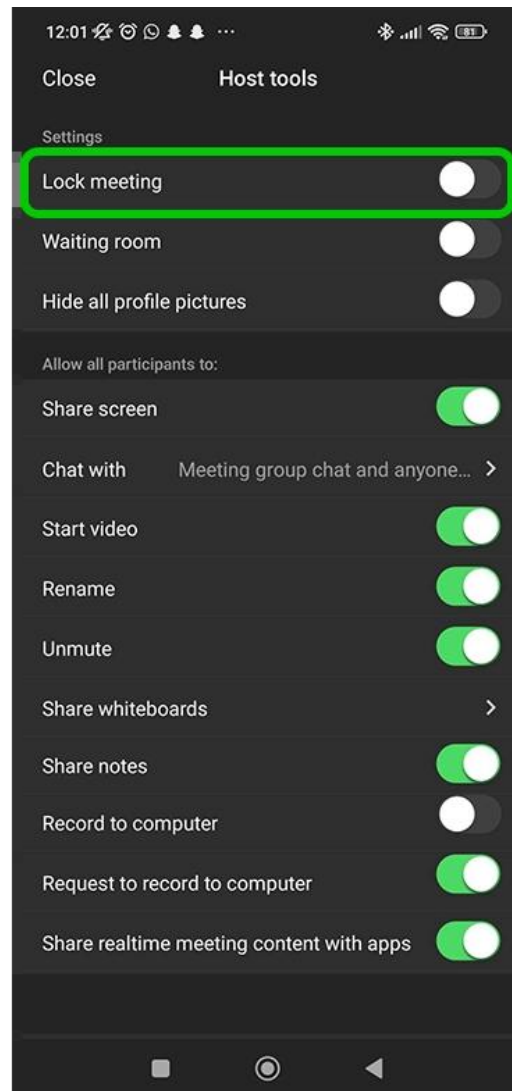
Once you have started your meeting, do the following:

Step 1 – Tap **More**.

Step 2 – Go to **Host tools**.



Step 3 – Under **Settings**, tap the **Lock Meeting** toggle as soon as all participants have arrived.

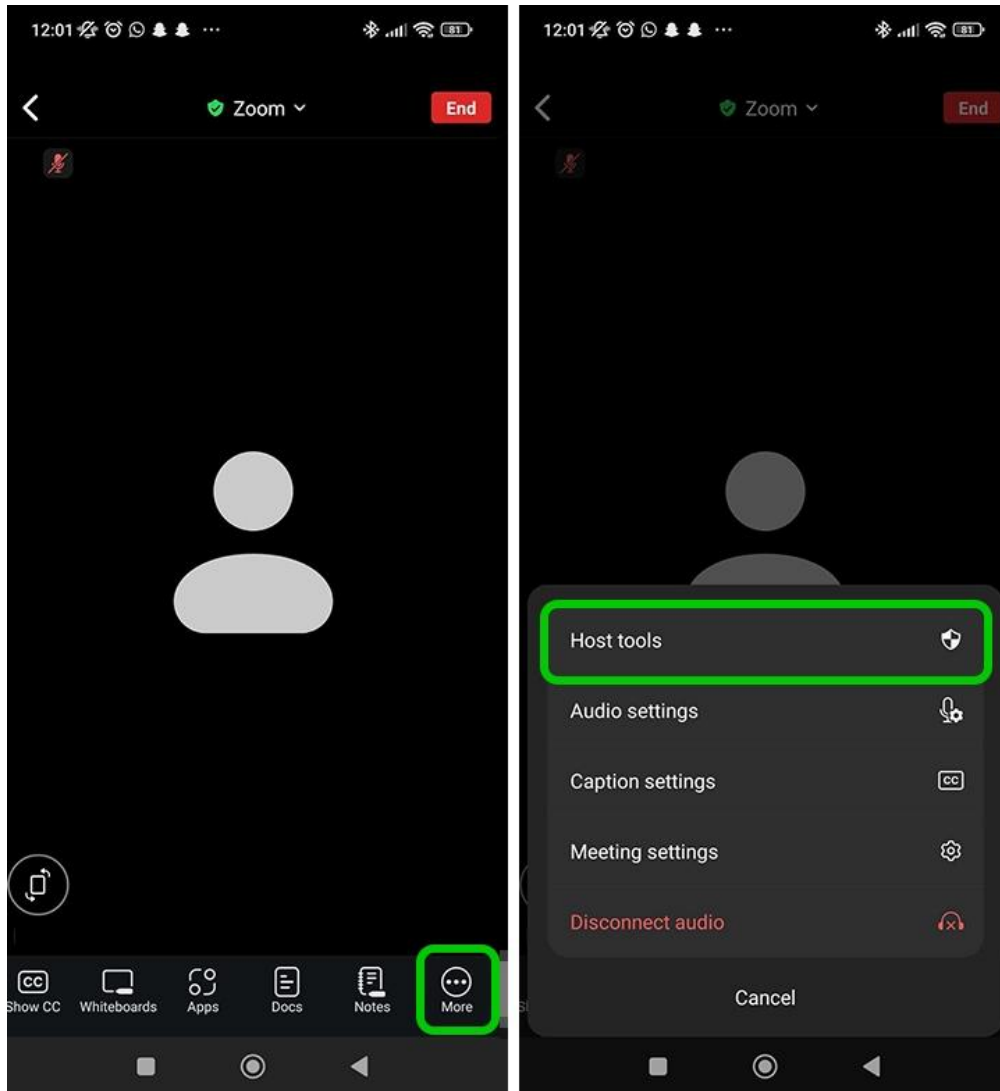


3 How to turn off participant screen sharing

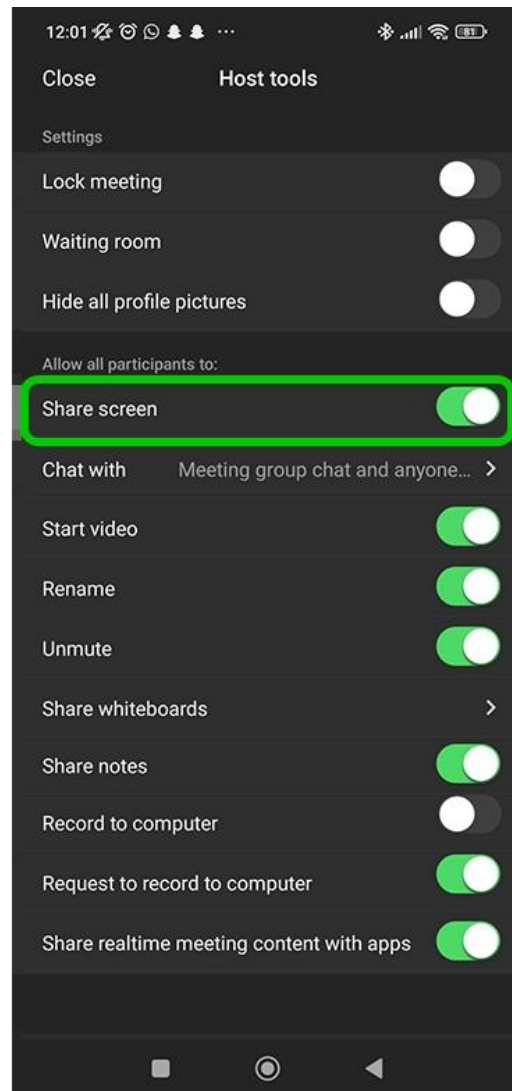
Once you have started your meeting, do the following:

Step 1 – Tap **More**.

Step 2 – Go to **Host tools**.



Step 3 – Under **Allow all participants to**, disable **Share screen**.



4 How to use Waiting Rooms

Step 1 – Tap **More**.

Step 2 – Go to **Host settings**.

Step 3 – Under **Settings**, enable **Waiting room**.

