



# Windows 11 Parental Controls

## Controls & settings guide

With Windows 11, parents can set up an account for their child to manage activity on devices and online to keep them safe. Get reports and weekly emails of your family's activity to help understand how privacy settings can help everyone in the family use their device wisely.

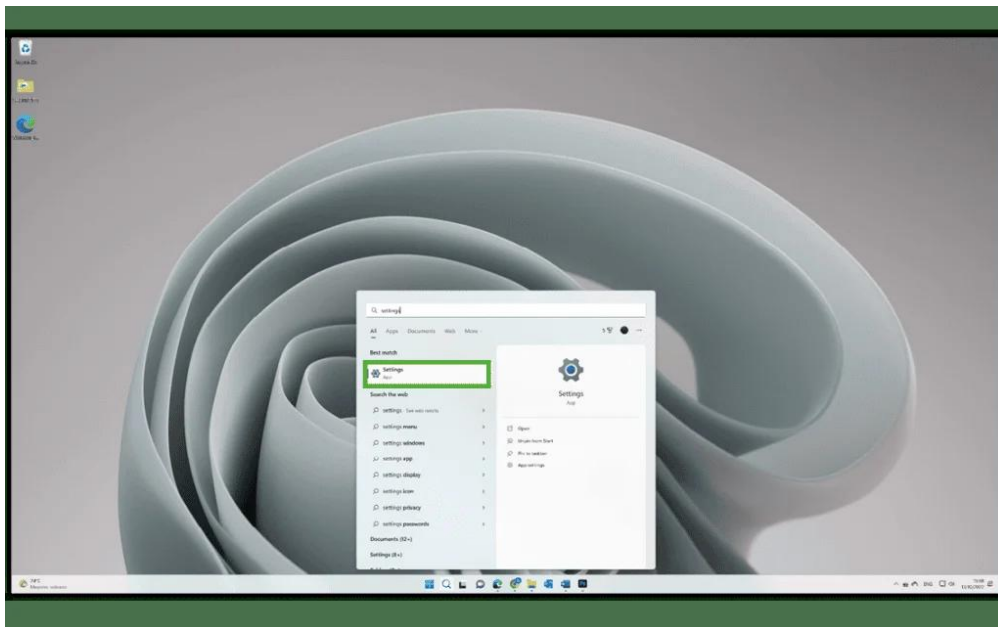
## 1 How to set up a child's account

On shared devices with Windows 11, it's a good idea to create separate accounts for different family members to help keep children safe online.

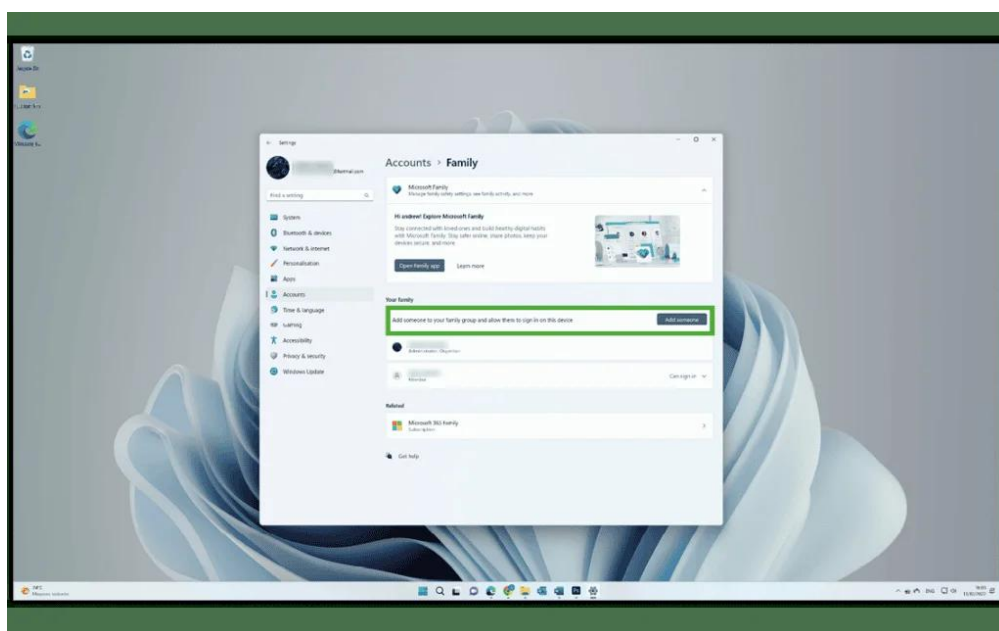
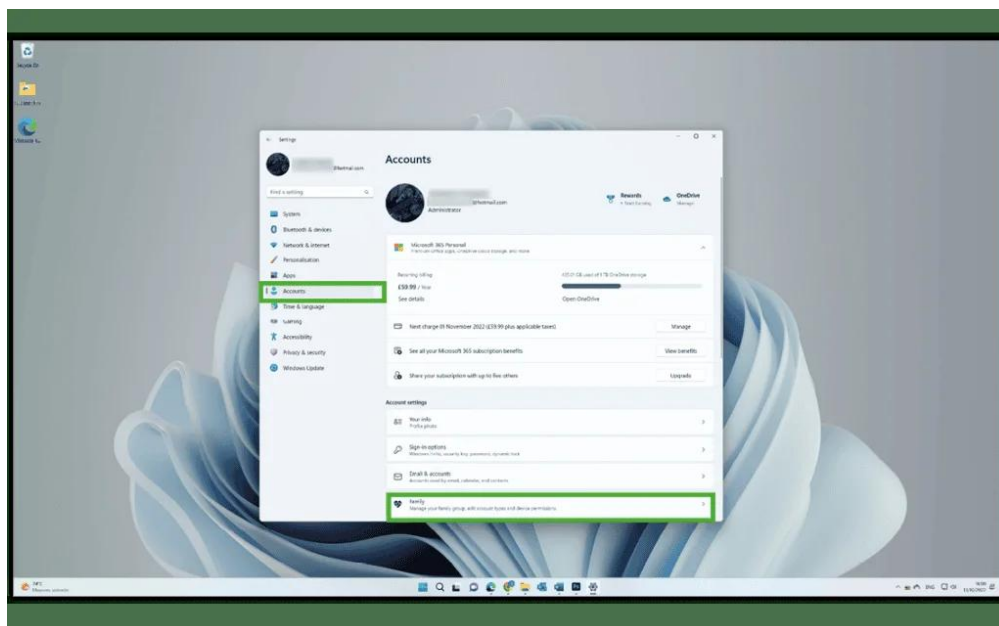
### To set up a child's account:

**Step 1 – Sign in** to the administrator account (or your account if you are the only user).

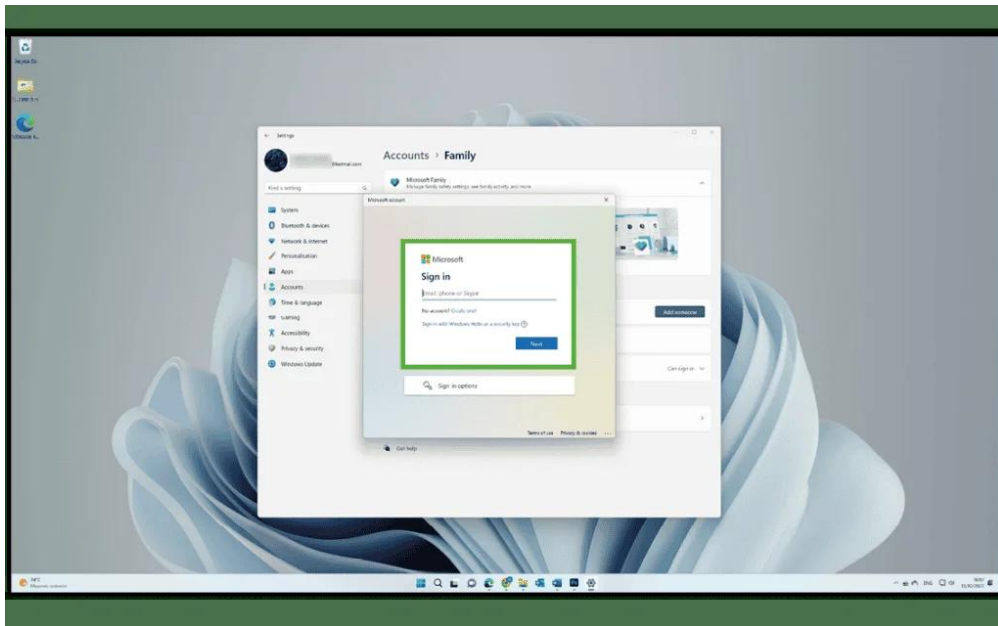
**Step 2 – Search **settings**** in the search bar in the bottom middle of the screen. Click **Settings** and then **Account**.



**Step 3 – Click **Family** and then **Add someone**.**

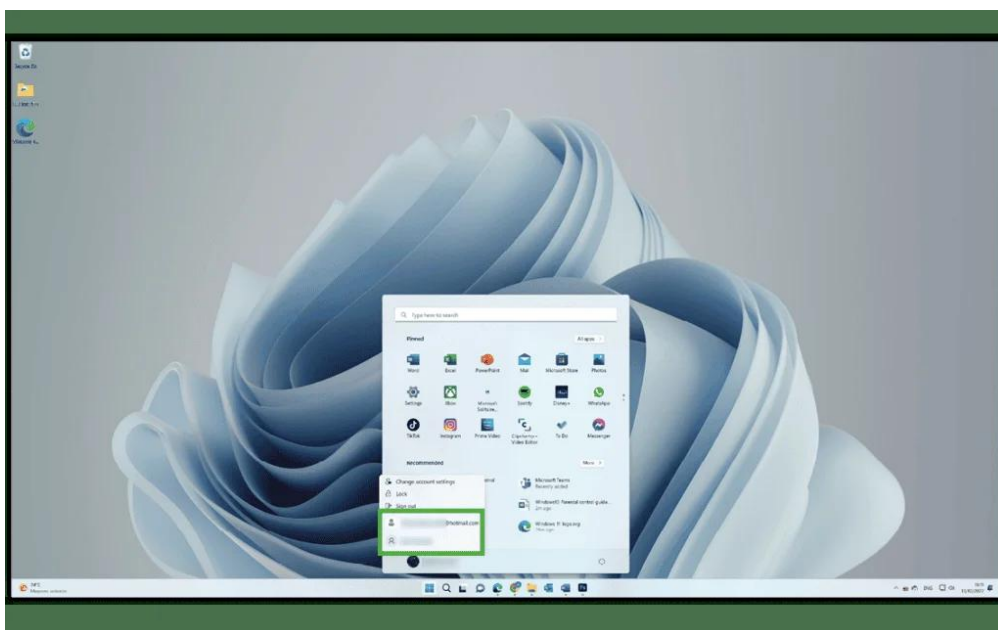


**Step 4 – Create a Microsoft account email address** for your child by clicking **Create one for a child** under the box and following the prompts (or **enter one they already use**). This should be a personal account rather than a school account. Once added, you will get a notification that they have joined your family.



**Step 5** – Under **Your family**, confirm that your child has been added. Then, **login** to their account.

**Step 6** – When you first sign in on your child's account, there are additional steps to complete setup. From your account, click the **Windows icon** in the bottom centre point of the screen. Then, click your **profile icon/name** to select your **child's account**.



**Step 7** – Enter their username and password to **confirm their account** and

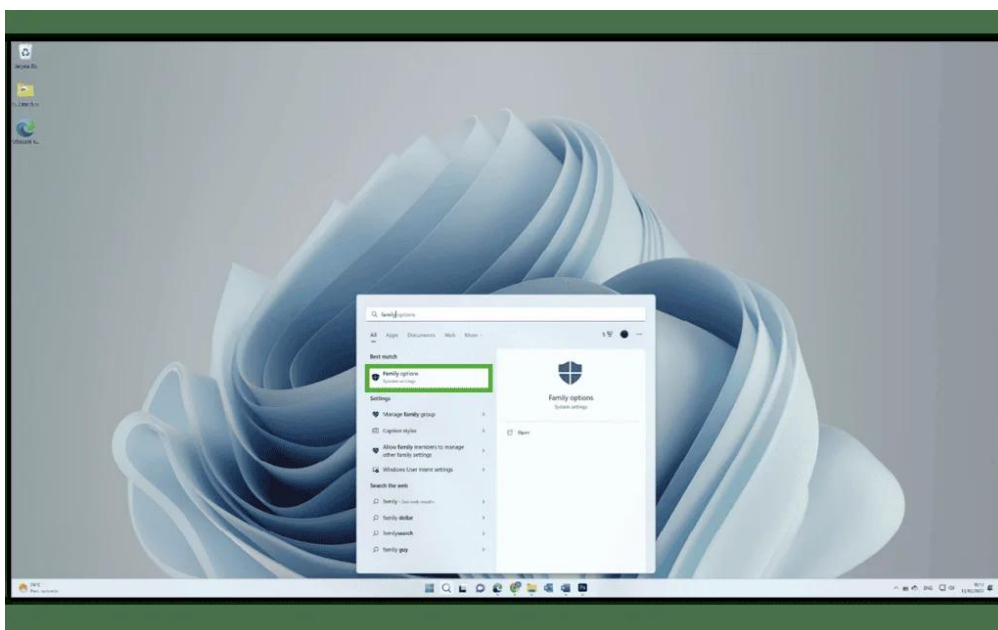
approve the sign-in. Then, open **Microsoft Edge** to complete the first-time open tasks before returning to **your own account**.

## 2 Where to manage screen time

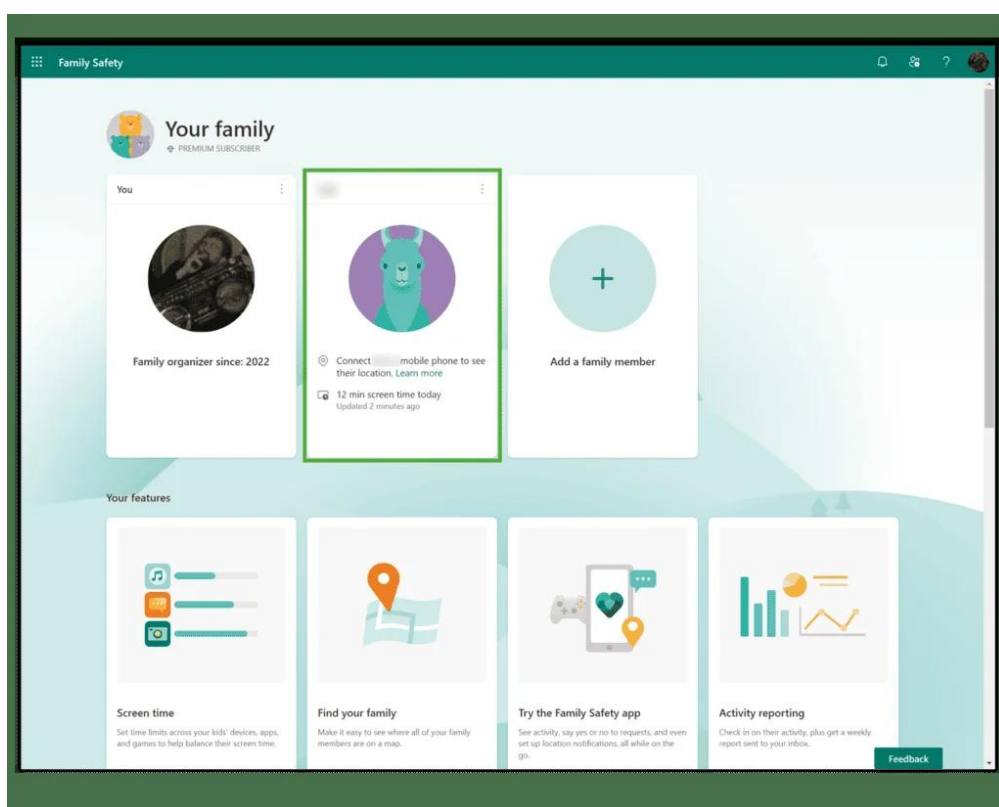
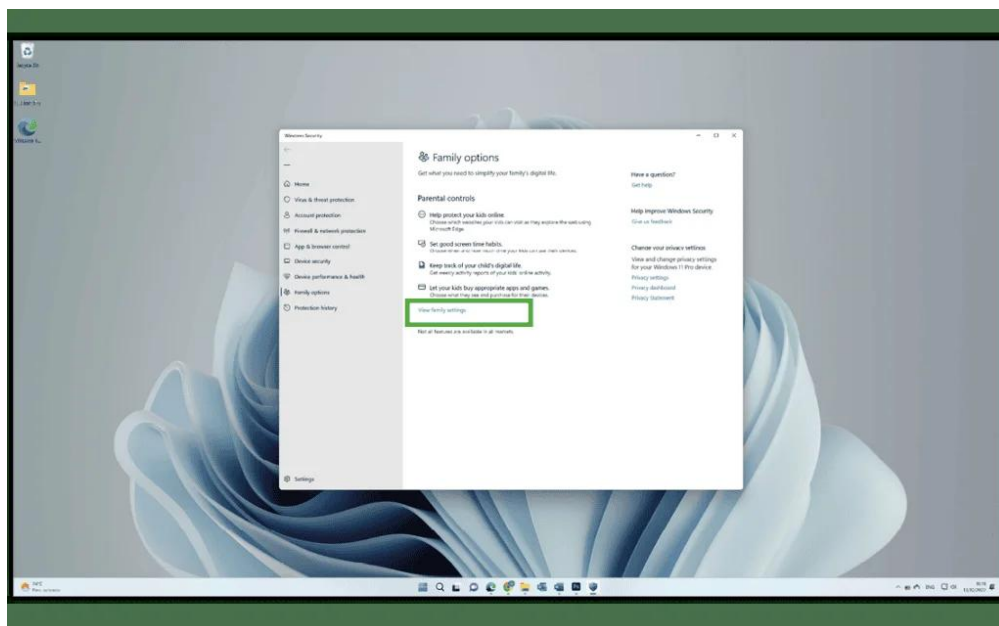
Windows 11 lets you track how much time your child spends on different apps. You can also set limits to help them balance their time online with offline activities.

### To set screen time limits:

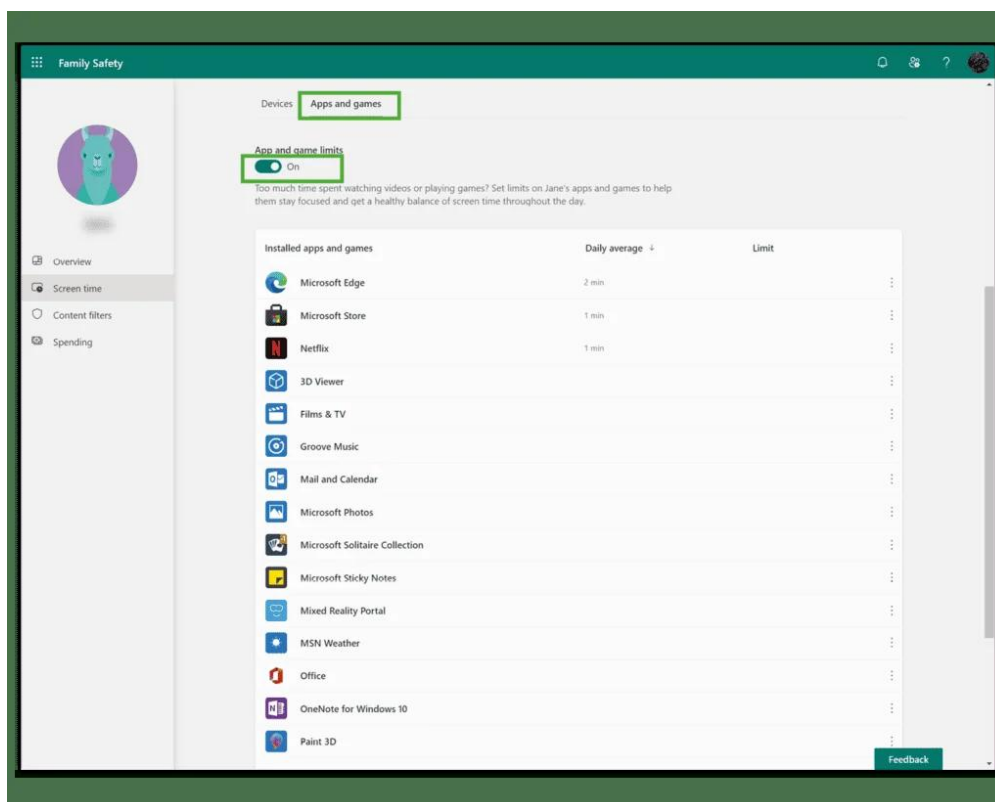
**Step 1** – From **your account**, search **family options** in the centre menu search bar. Click **Family options**.



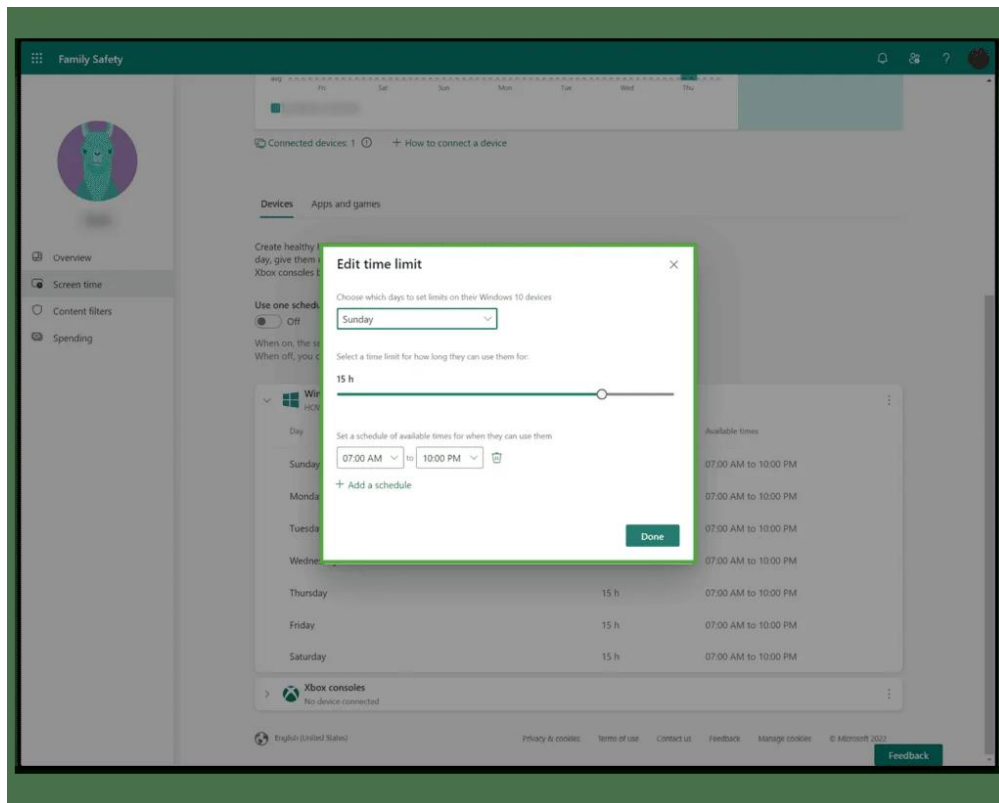
**Step 2** – Click **View family settings** and click on your **child's profile**. Click **Screen time** from the left-hand menu.



**Step 3** – Here, you'll see a breakdown of time spent on each device your child uses along with how that time is split among **Apps and games**. Scroll down and **click Turn limits on** to set screen time limits.



**Step 4** – Choose and **set how much time** your child can spend on their devices or in specific apps and games per day. This is useful if you'd like to give them more time on weekends versus school nights. Review this around school breaks if relevant.



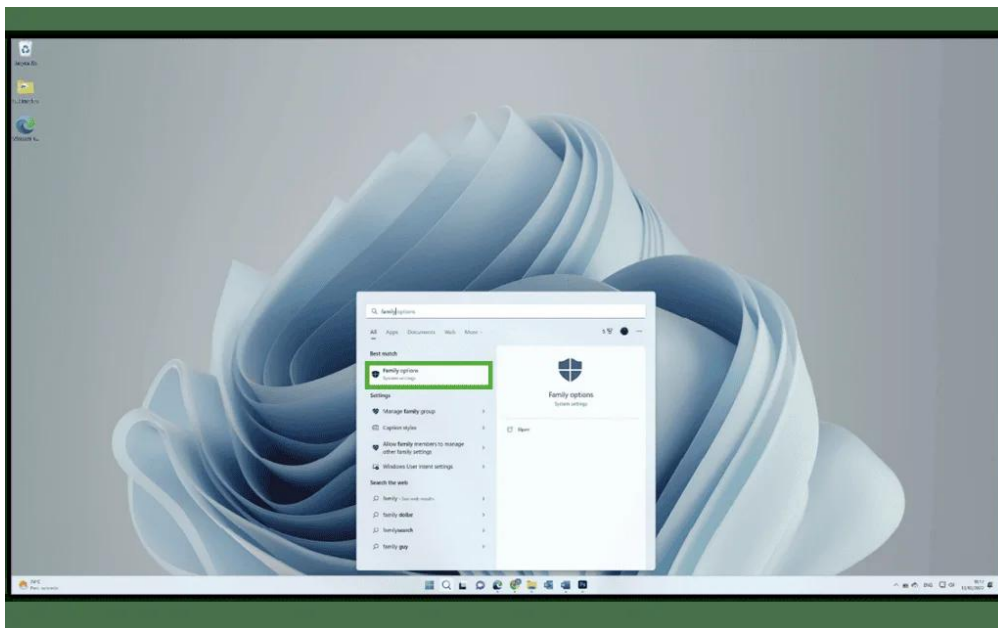
### 3 Set age filters

Setting age limits on Windows 11 can filter out age-inappropriate apps, games and media. These settings apply to both Windows 11 and Xbox devices. If children try to access content beyond the age limit, you will need to approve it.

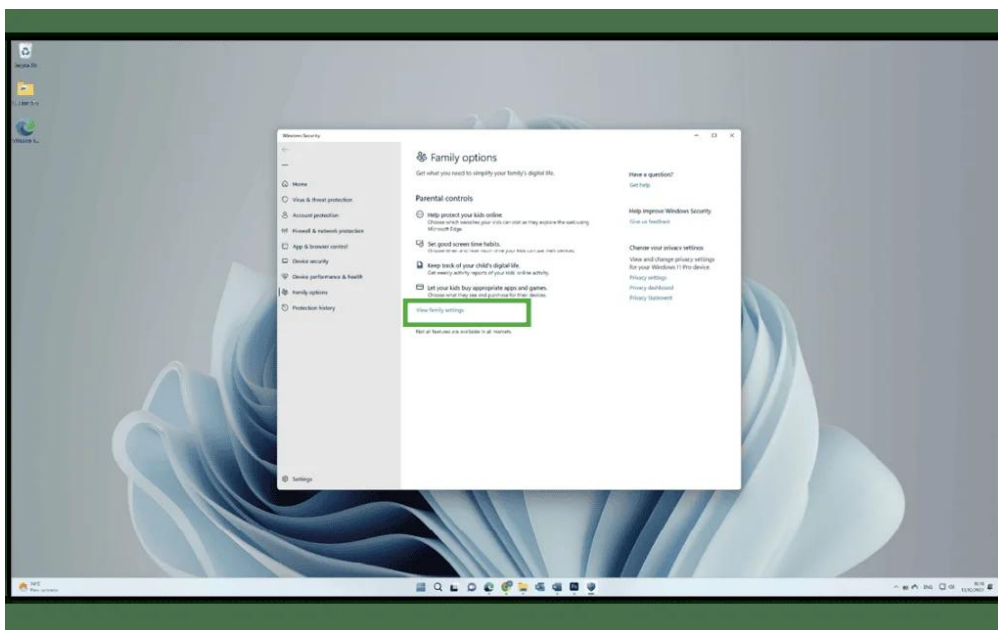
#### To set up age filters:

**Step 1** – From **your account**, search **family options** in the centre search bar. Click **Family options**.

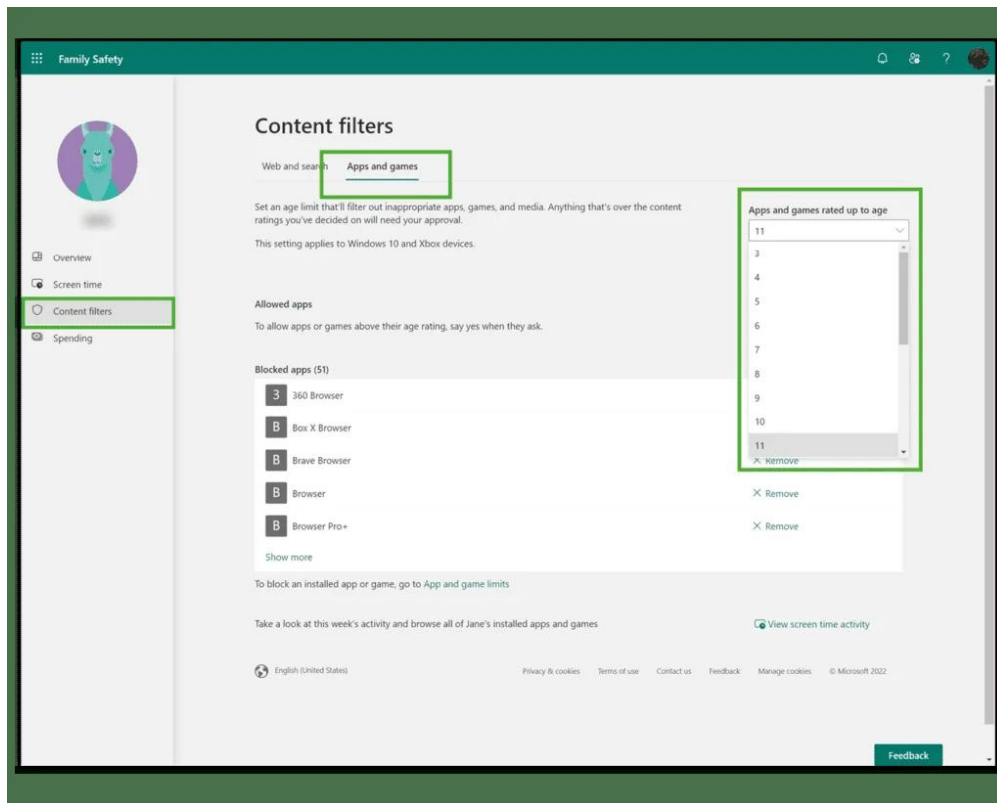




**Step 2** – Click **View family settings** and click on your **child's profile**. Click **Content filters** from the left-hand menu.



**Step 3** – Select up to **which age your child can access content** for in the right-hand dropdown menu.



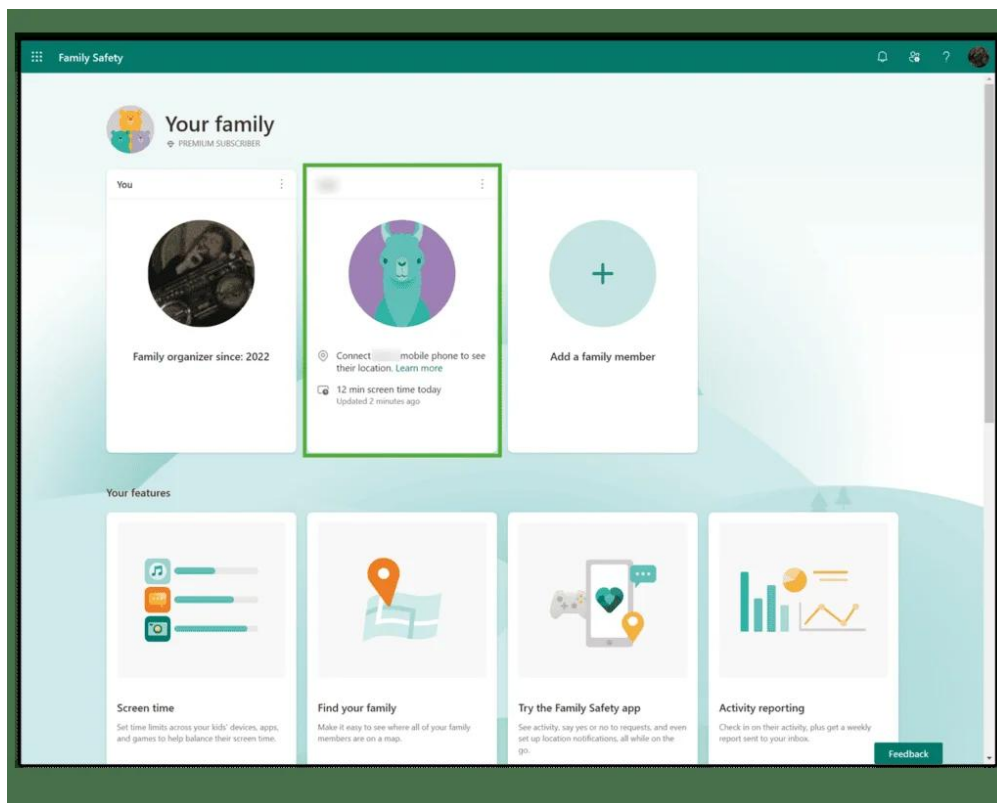
## 4 How to monitor search activity

To help you catch anything troubling or to help you start important conversations, you can monitor search activity with Windows 10 settings.

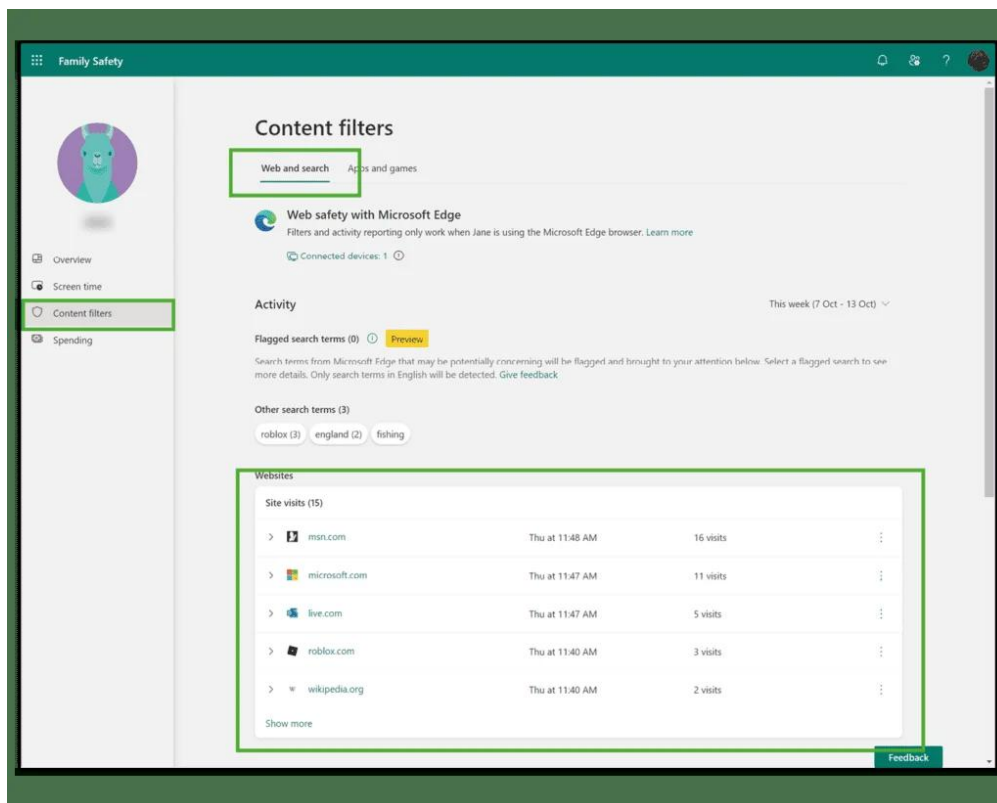
### To review search activity:

**Step 1** – From **your account**, search **family options** in the centre search bar. Click **Family options**.

**Step 2** – Click **View family settings** and click on your **child's profile**. From the Overview tab, scroll down.



**Step 3** – Click on **Web and search**. Here, you can see potentially harmful search terms and which sites are visited with Microsoft Edge.



## 5

# Where to block unwanted and inappropriate content

Depending on your child's age, you may want to block their access to certain content. Windows 11 allows you to do that through Family settings.

## To block content:

**Step 1** – From **Family settings**, choose your **child's profile** and click on **Content filters** in the left-hand menu. Then, select the **Apps and games** tab.

**Step 2** – **Add apps** that you'd like to block to the list. Browsers other than Edge can be blocked to ensure they can't access content that is blocked on Microsoft Edge elsewhere.

## 6

# Microsoft Family Safety app

For ease of use, Microsoft created the Family Safety app, which can be used with Windows 11 and across devices.

## To set up Family Safety:

**Step 1 – Download and install the app** on all devices you want to include. It's free unless you want additional features like location and driving alerts.

**Step 2 – Sign in** to each device using your family members' Microsoft details. Then, you'll be able to monitor activity across devices and use the same features outlined in the instructions above.

