



Windows 10 Safety Controls & settings guide

With Windows 10, parents can set up a Child Account to manage children's activity on devices and online to keep them safe. Get automated reports and a weekly email breakdown of their activity to help understand how privacy settings can help them. Additionally, install the mobile app to monitor activity from there.

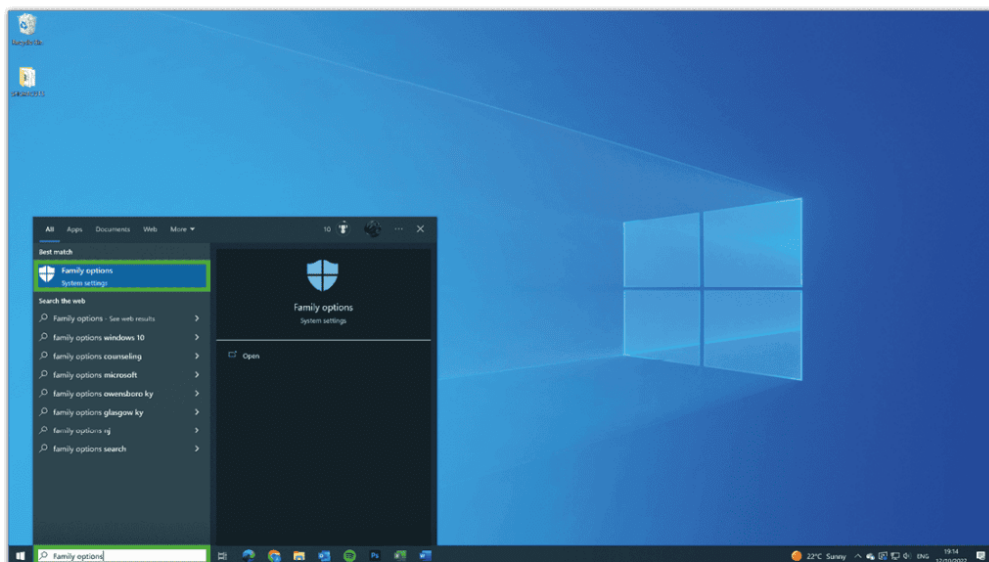
1 How to set up a child's account

Microsoft Family lets you set spending restrictions across consoles and devices.

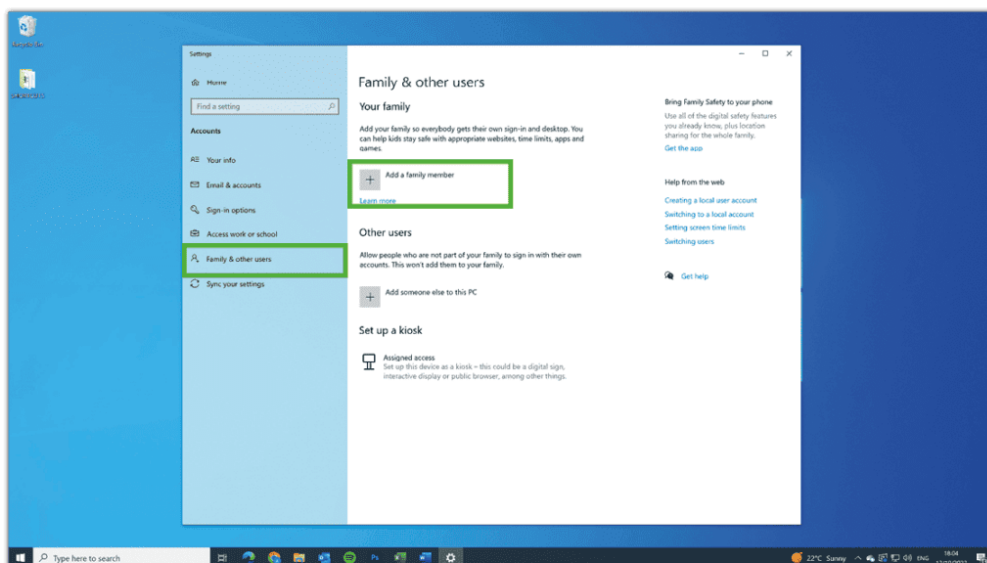
To help limit accidental spending, you can use Xbox Series parental controls settings.

To set spending limits with Microsoft Family:

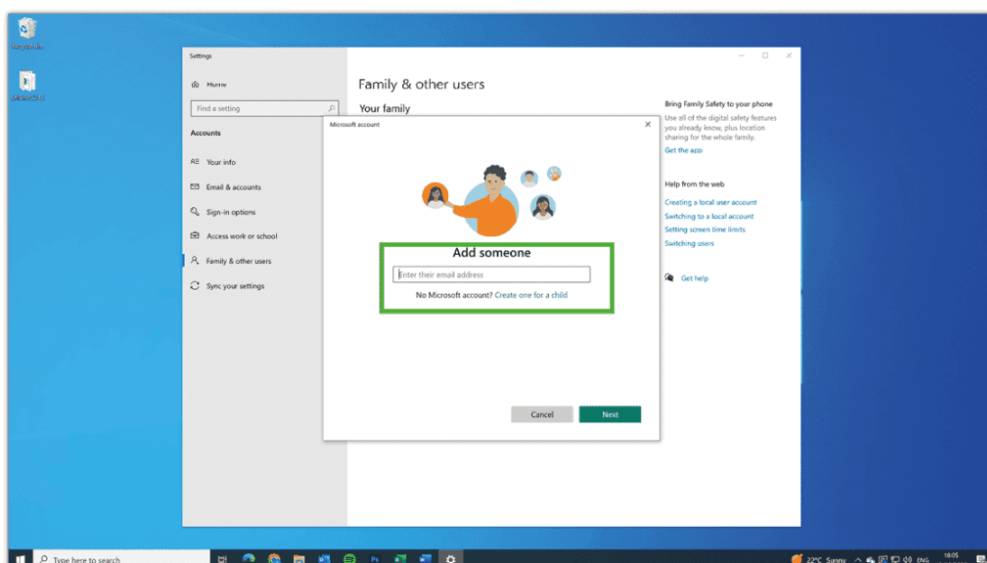
Step 1 – Open your **Microsoft Family app**. Or go to **Settings > General > Online safety & family > Family settings** and select **Family on the web**. You will need to enter or set a PIN to access this.



Step 2 – Select the **family member** you wish to set restrictions for. Then, select **Spending** from the top of the screen.

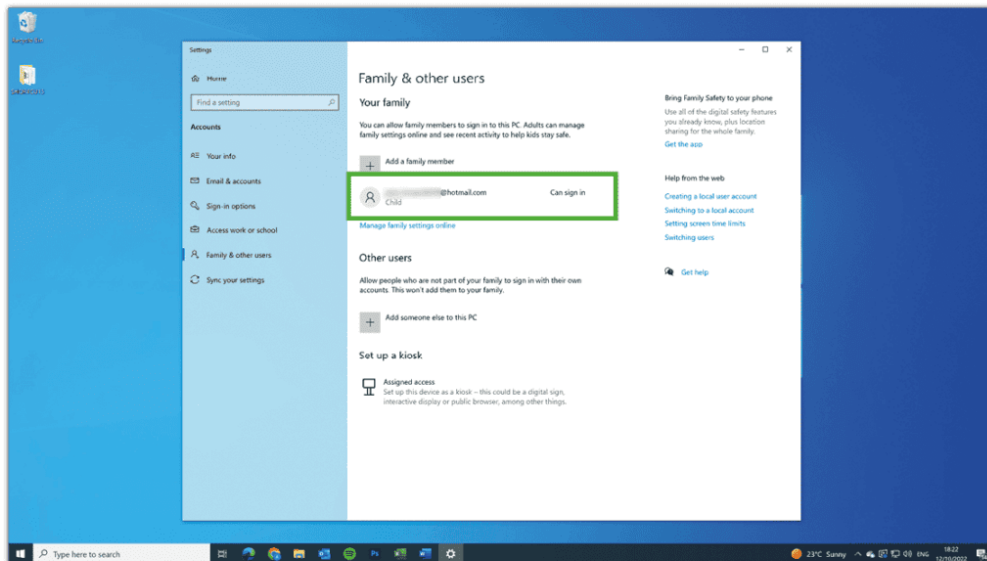


Step 3 – Next to **Get notified about every purchase [Child] makes**, turn the toggle to green (On). This will help you oversee their purchases.



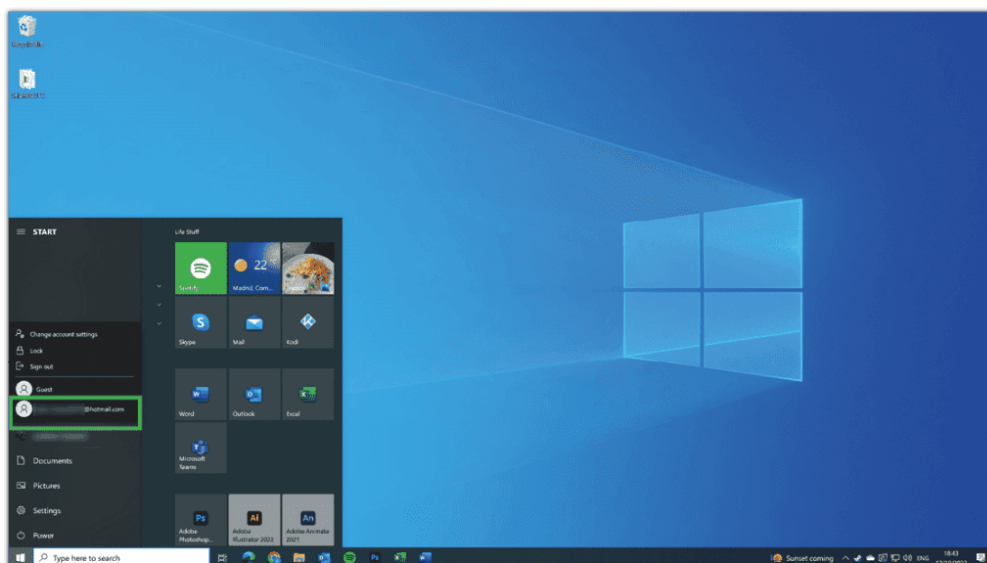
Step 4 – Within **Microsoft account balance**, select **Add money** and **choose an amount** to add. This will allow your child to spend freely up to that amount.

Step 5 – If possible, keep credit cards off of your child's account. Otherwise, under **Credit cards**, make sure to switch **On** the toggle next to **Require approval for every purchase**.



Step 6 - When you first sign in on your child's account, there are additional steps to complete setup. From your account, click the **Windows icon** in the bottom left-hand corner of the screen. Then, click your **profile icon** to select your **child's account**.

Step 7 - Enter their username and password to **confirm their account** and approve the sign-in. Then, open **Microsoft Edge** to complete the first-time open tasks before returning to **your own account**.

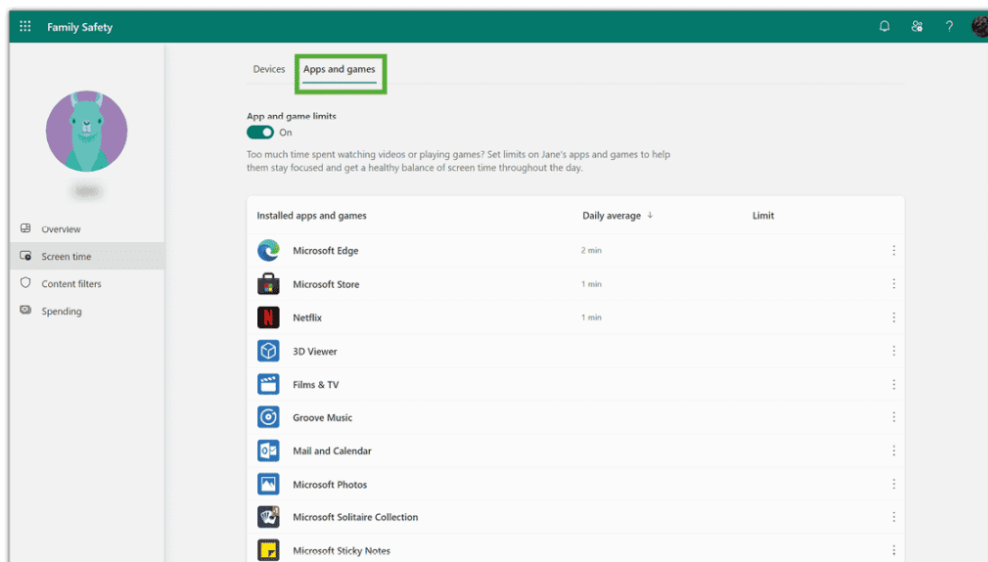


2 How to manage screen time

Windows 10 lets you track how much time your child spends on different apps. You can also set limits to help them balance their time online with offline activities.

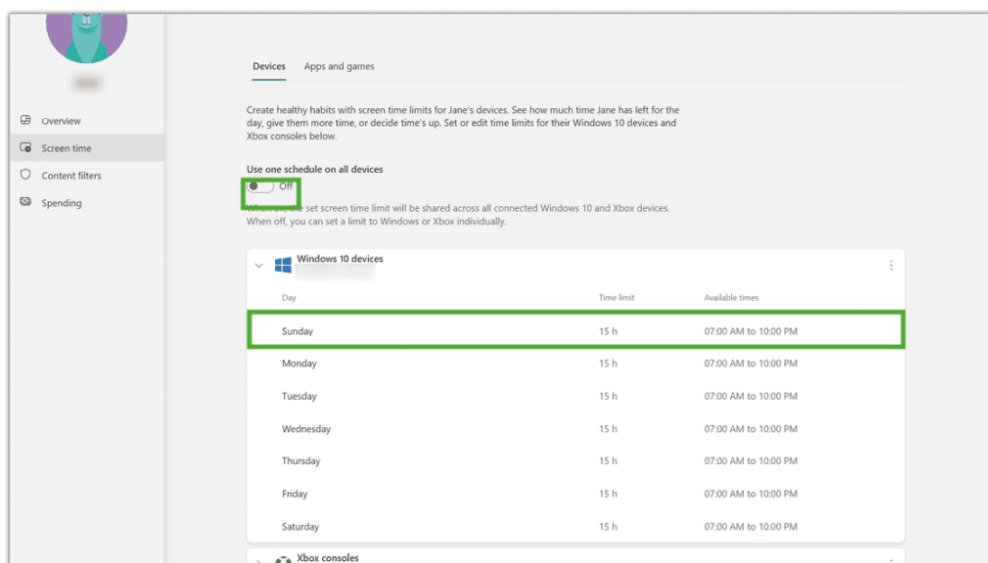
To set screen time limits:

Step 1 – From **your account**, search **family options** in the left-hand search bar. Click **Family options**.

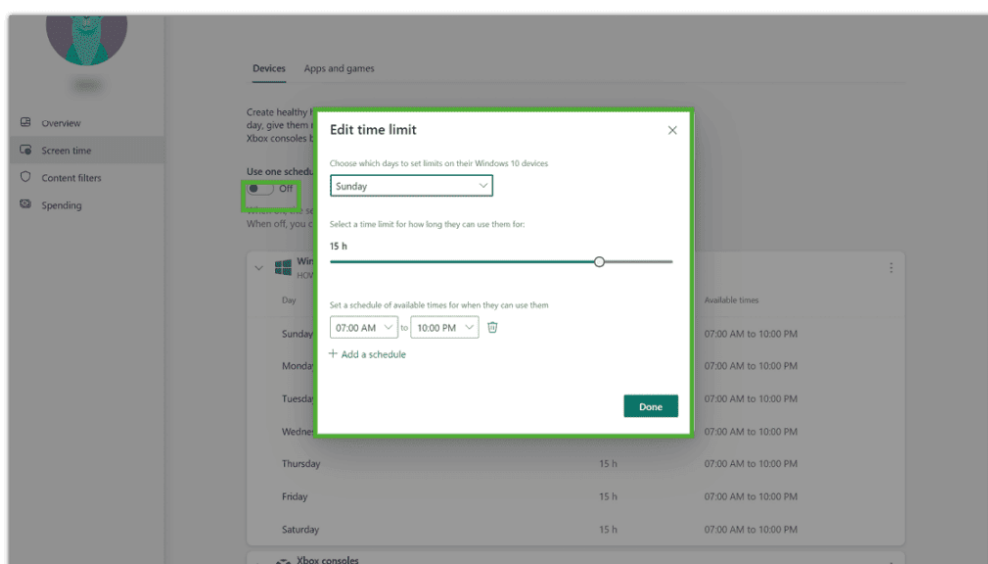


Step 2 – Click **View family settings** and click on your **child's profile**. Click **Screen time** from the left-hand menu.

Step 3 – Here, you'll see a breakdown of time spent on each device your child uses along with how that time is split among **Apps and games**. Scroll down and **click Turn limits on** to set screen time limits.



Step 4 – Choose and **set how much time** your child can spend on their devices or in specific apps and games per day. This is useful if you'd like to give them more time on weekends versus school nights. Review this around school breaks if relevant.

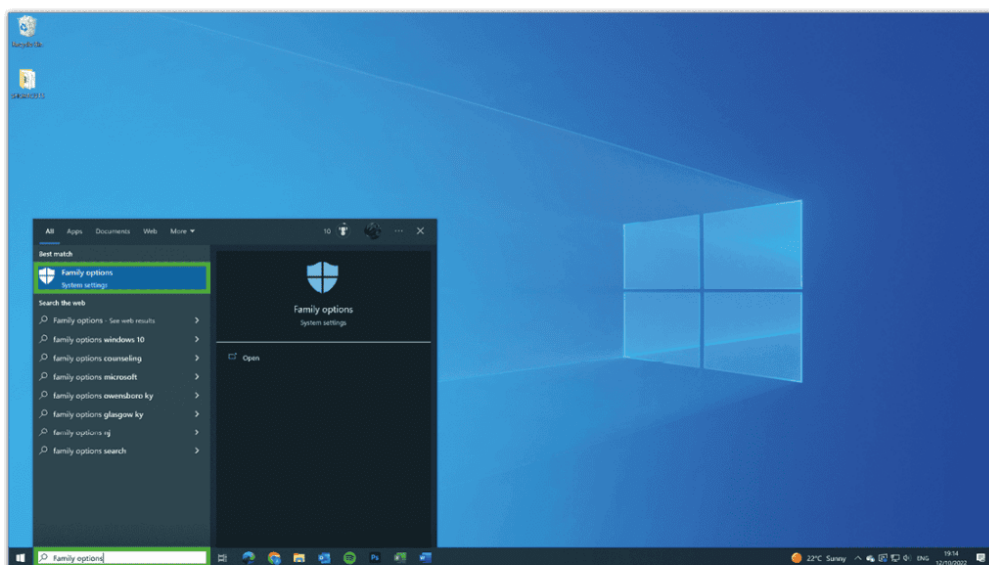


3 Where to set age filters

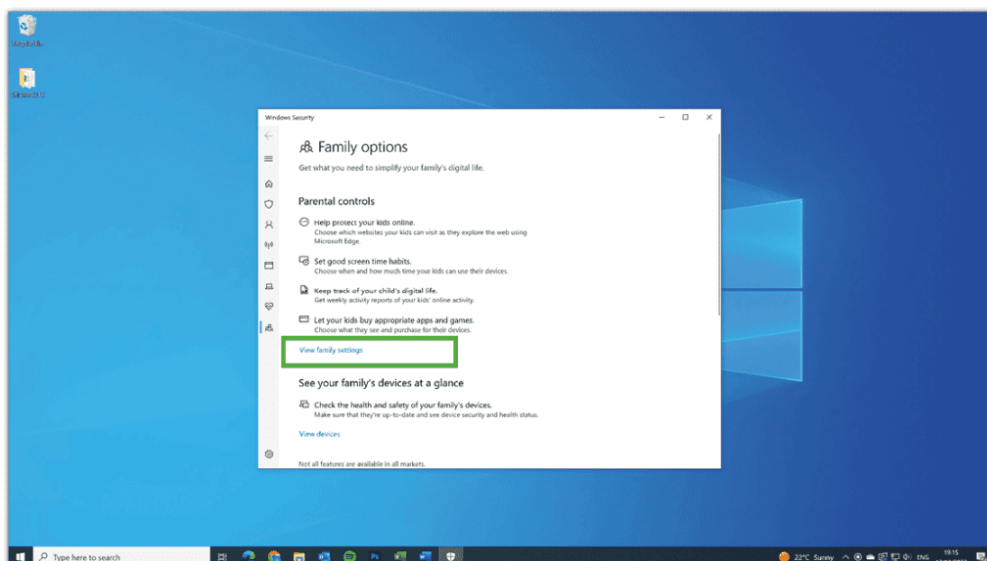
Setting age limits on Windows 10 can filter out age-inappropriate apps, games and media. These settings apply to both Windows 10 and Xbox devices. If children try to access content beyond the age limit, you will need to approve it.

To set age filters:

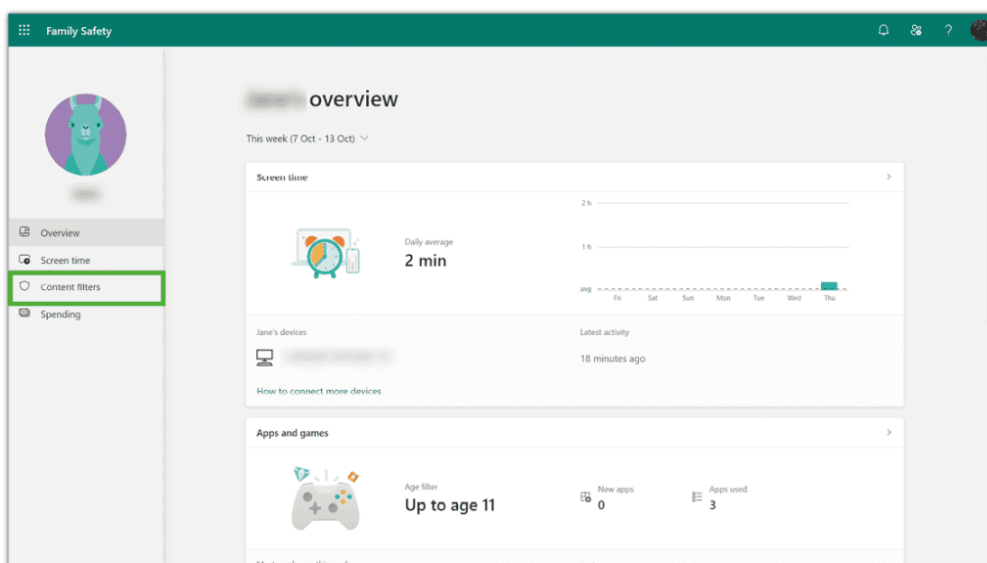
Step 1 – From **your account**, search **family options** in the left-hand search bar. Click **Family options**.

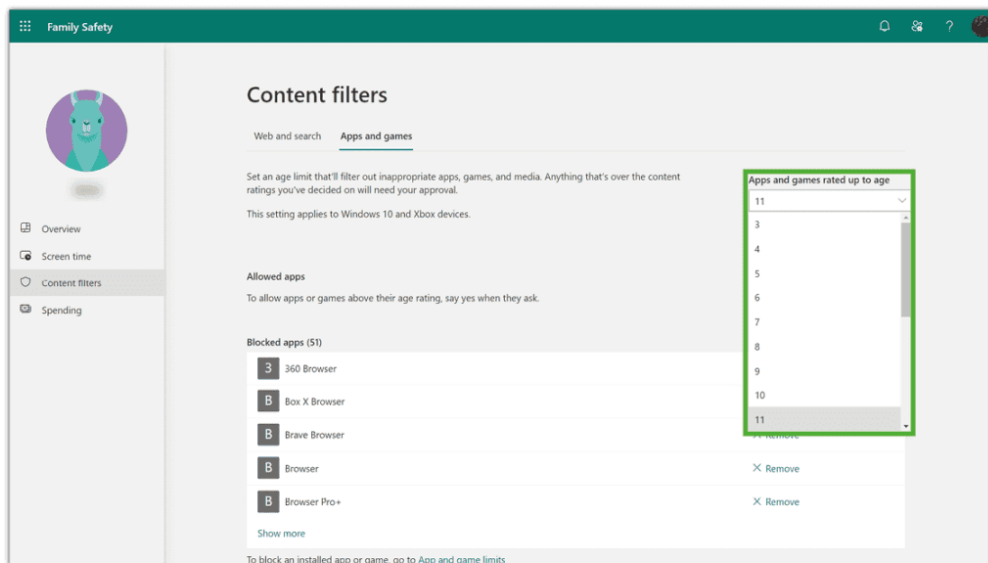


Step 2 – Click **View family settings** and click on your **child's profile**. Click **Content filters** from the left-hand menu.



Step 3 - Select up to **which age your child can access content** for in the right-hand dropdown menu.





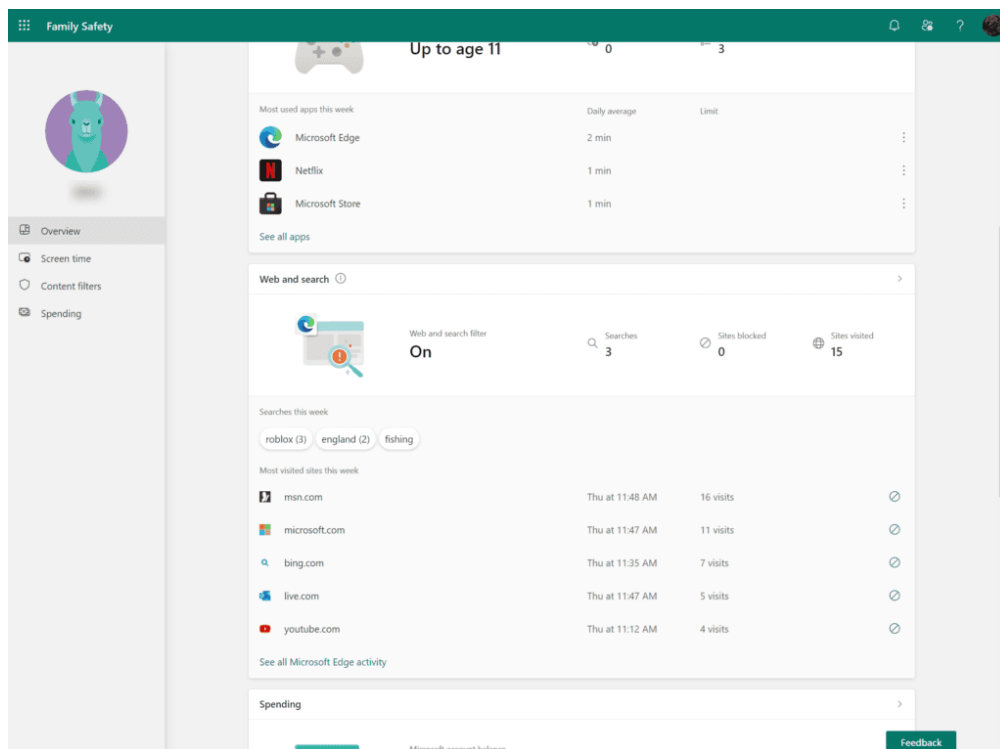
4 Monitor search activity

To help you catch anything troubling or to help you start important conversations, you can monitor search activity with Windows 10 settings.

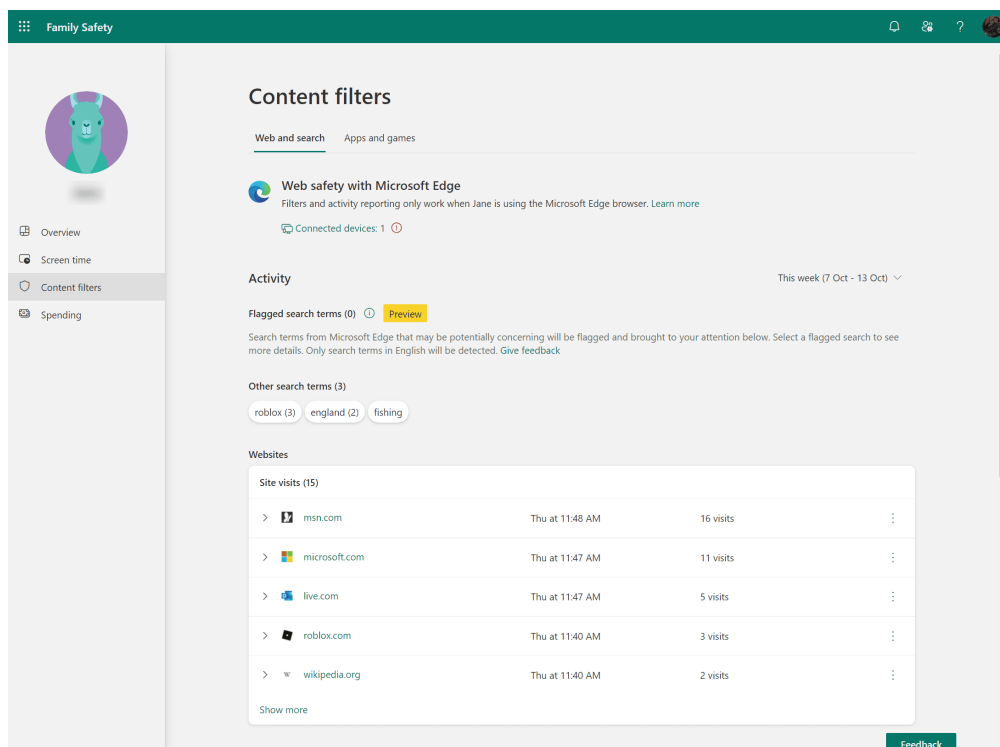
To review search activity:

Step 1 – From **your account**, search **family options** in the left-hand search bar. Click **Family options**.

Step 2 – Click **View family settings** and click on your **child's profile**. From the Overview tab, scroll down.



Step 3 – Click on Web and search. Here, you can see potentially harmful search terms and which sites are visited with Microsoft Edge.



5

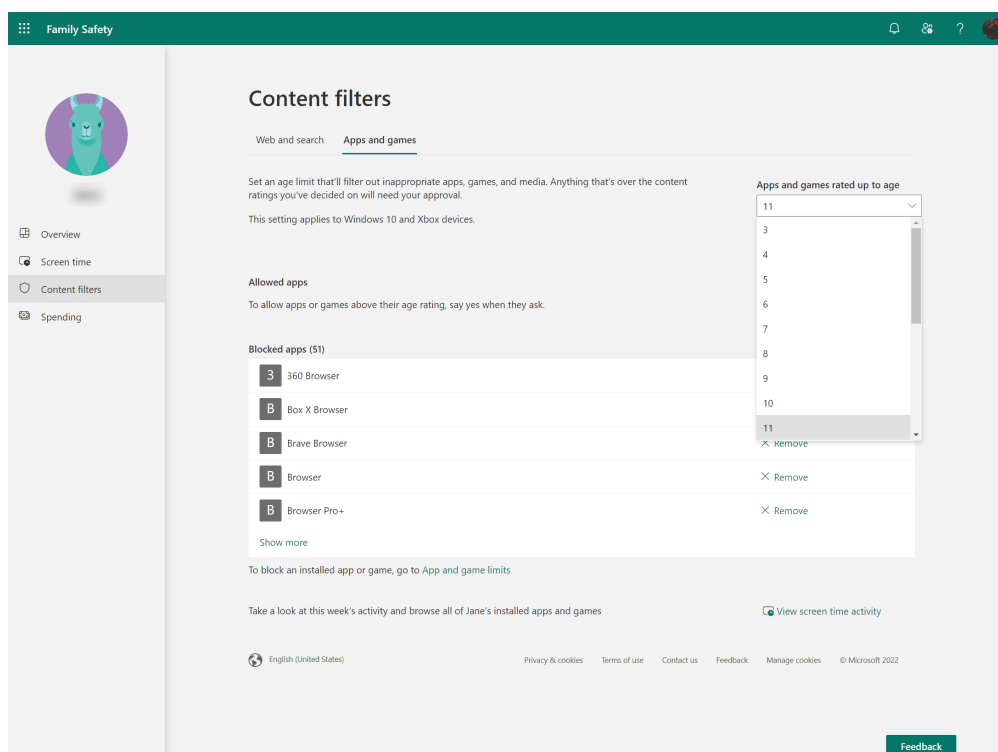
How to block unwanted and inappropriate content

Depending on your child's age, you may want to block their access to certain content. Windows 10 allows you to do that through Family settings.

To block content:

Step 1 – From **Family settings**, choose your **child's profile** and click on **Content filters** in the left-hand menu. Then, select the **Apps and games** tab.

Step 2 – **Add apps** that you'd like to block to the list. Browsers other than Edge can be blocked to ensure they can't access content that is blocked on Microsoft Edge elsewhere.



6

Microsoft Family Safety app

For ease of use, Microsoft created the Family Safety app, which can be used with Windows 10 and across devices.

To set up family safety:

Step 1 – Download and install the app on all devices you want to include. It's free unless you want additional features like location and driving alerts.

Step 2 – Sign in to each device using your family members' Microsoft details. Then, you'll be able to monitor activity across devices and use the same features outlined in the instructions above.

